

WAUKEGAN TIRE EMPLOYMENT APPLICATION

APPLICANT INFORMATION

It is the policy of Waukegan Tire & Supply Co., Inc. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status and information requested on this application will not be used for any purpose prohibited by law.

Full Name: _____ Date: _____
First M.I. Last

Address: _____
Number and Street Apartment/Unit #

Phone: (_____) _____ Email: _____
City State ZIP Code

Date Available: _____ Desired Salary: \$ _____

Position Applied for: _____ # of hours available: _____

Are you authorized to work in the U.S.? YES NO

U.S. law requires that, if hired, you must furnish appropriate documentation establishing identity and employment eligibility. Acceptable documentation includes but is not limited to: a U.S. Passport, Certificate of U.S. Citizenship, Certificate of Naturalization or INS Forms 688 or 688A; a Social Security Card or birth certificate issued by government authority and a driver's license, school I.D. with photo or other government issued documentation establishing identity. Certain other documents are equally acceptable. Please consult a member of the Waukegan Tire management team and inquire about a copy of INS Form I-9 for a list of these documents.

Are you at least 18 years old? YES NO

Do you have reliable transportation to get to work? YES NO

Are you able to perform the essential functions of the job position you seek with or without reasonable accommodation? YES NO

What reasonable accommodation, if any, would you request? _____

Have you ever worked for Waukegan Tire? YES NO If yes, when? _____

Who referred you to Waukegan Tire? _____

Do you have any friends or relatives who work for Waukegan Tire? YES NO

If yes, please list here: _____

EDUCATION AND TRAINING

High School/GED: _____ Did you graduate? YES NO

Address: _____ Degree: _____

College: _____ Did you graduate? YES NO

Address: _____ Degree: _____

Other Education: _____ Did you graduate? YES NO

Address: _____ Degree: _____

Awards, honors, or special achievements: _____

MILITARY SERVICE

Branch: _____

Specialized Training: _____

EMPLOYMENT HISTORY

List your current or most recent employment first. Please list all jobs (including self-employment) which you have held, beginning with the most recent, and list and explain any gaps in employment.

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Responsibilities: _____

From: ___/___/___ To: ___/___/___ Reason for Leaving: _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Responsibilities: _____

From: ___/___/___ To: ___/___/___ Reason for Leaving: _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Responsibilities: _____

From: ___/___/___ To: ___/___/___ Reason for Leaving: _____

REFERENCES

Please list professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

CERTIFICATION

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize Waukegan Tire & Supply Co., Inc. to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its President/CEO, the employment relationship will be "at-will." In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of Waukegan Tire & Supply Co., Inc., except in a specific written contract of employment signed on behalf of the organization by its President/CEO, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

Applicant Signature: _____ Date: _____